



Lymm Hockey Club



Rules & Constitution

1 General constitution and objectives

- 1.1 The name of the Club shall be “Lymm Hockey Club”.
- 1.2 The aims and objectives of the Club shall be that of:
 - a. playing and promoting the sport of Hockey in accordance with the guidelines and principles of the relevant national and regional hockey governing bodies;
 - b. supporting the development of hockey in local schools and colleges by providing coaching and skills and fitness training to junior members as well as to adults;
 - c. providing an environment and organisation for members, both adult and junior, to enjoy the sport of hockey, upholding the principles of honour, fair play and sportsmanship;
 - d. and fostering fellowship and camaraderie in such social and other activities as the Committee shall determine from time to time.
- 1.3 The rules shall remain in force until such time as they are either amended or rescinded at a General Meeting by a resolution of which at least 28 days’ written notice has been given and in favour of which at least two thirds of those present and entitled to vote have voted.
- 1.4 In all general matters these Rules shall be subject to the Rules of the relevant national and regional hockey governing bodies.

2 Membership

- 2.1 The Members of the Club shall be those persons whose names are recorded in the Register of Members maintained by the Membership Secretary.
- 2.2 Club membership is open to all, although candidates for membership shall be proposed and seconded by bona fide, fully paid up Members of the Club. Completed application forms, together with a sum of money appropriate to the particular category of membership shall be handed to the Membership Secretary, or to any person authorised to act on his behalf, who will present the application at his first opportunity to the Committee for approval. Upon approval, a membership card will be issued, entitling the Member to attend training sessions and to make himself available for match selection. If for any reason membership of the Club is refused, the candidate may ask the Committee for their reasons in writing for such refusal.
- 2.3 The Membership Secretary shall maintain a Register of Members and a list shall be posted or made available as required.



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- 2.4 The subscriptions and categories of membership shall be such as will be fixed by the Committee. The subscription year shall run from 1st September to 31st August annually; annual subscriptions shall full due in advance at the start of each subscription year. The Committee shall be empowered to review the amounts payable by each category of membership as it sees fit. All members whose annual subscriptions are not fully paid by 31st December annually shall be advised that they may forfeit their rights and privileges as members of the Club.
- 2.5 No new member will be accepted without payment in full up front of his subscription for the first year. The Committee reserves the right to impose a joining fee as a condition of acceptance of new members if the need is deemed appropriate.
- 2.6 Any member whose behaviour is deemed prejudicial to the interests of the Club may have their membership withdrawn by the Committee; the decision of the Committee in this regard shall be final. The Committee may from time to time impose new rules or vary existing rules for the conduct of play on the field; these will also have regard to such rules of the national and regional hockey governing bodies.

3 The Committee

- 3.1 The Committee shall comprise the following Officers:
- a. The Chairman;
 - b. The Club Captain;
 - c. The Vice Chairman;
 - d. The Treasurer;
 - e. The Secretary;
 - f. The Junior Coordinator
 - g. The Fixture Secretary
 - h. The Social Secretary
- 3.2 The Officers shall be elected annually at the Annual General Meeting.
- 3.3 The same person, save for the Office of Membership Secretary, which will normally be held by the Treasurer or the Secretary, may not hold more than one Committee post.
- 3.4 The Committee shall have power at any time to fill any casual vacancy among the Officers; any Officers so appointed shall hold their post only until the following Annual General Meeting at which they shall be eligible for re-election.
- 3.5 The Committee may co-opt additional Committee members as may, from time to time, be deemed necessary.
- 3.6 The Committee may form sub-committees as may, from time to time, be deemed necessary for various specific purposes; the membership of such sub-committees



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shall be drawn from the Register of Members and shall be appointed by the main Committee.

- 3.7 The management of the affairs of the Club and the disposal of the funds and property thereof shall be vested in the Committee.
- 3.8 The Committee shall meet at least six times between each Annual General Meeting; the quorum for such meetings shall be four.

4 Finance

- 4.1 The management of the Club's finances shall be deputed to the Treasurer, who shall report to the Committee as appropriate.
- 4.2 In association with the Membership Secretary, the Treasurer shall ensure that all subscriptions are collected on a timely basis from all registered members.
- 4.3 The Club's financial year shall run from 1st May to the following 30th April annually. The Treasurer shall prepare Financial Statements for each financial year and present them for approval at the Annual General Meeting.
- 4.4 A formal audit of the Financial Statements is not required unless a minimum of 10 members petitions the Committee for such. In its place the Financial Statements may be subject to an independent review by a suitably qualified professional at the discretion of the Committee.

5 General Meeting

- 5.1 The Annual General Meeting (AGM) of the Club shall be held not later than 31st May in each year.
- 5.2 Nominations for the Committee shall be delivered to the Secretary before the date of the AGM.
- 5.3 Items for inclusion on the agenda for the AGM shall be submitted to the Secretary no later than 7 days prior to the date of the AGM.
- 5.4 Voting at the AGM shall be reserved to members over the age of 18 appearing in the Register of Members and all members so entitled, whether playing or non-playing and whether male or female, shall have equal voting rights.
- 5.5 The quorum for the AGM shall be 10 members.
- 5.6 At all General Meetings of the Club, the Chairman, or in his absence the Vice Chairman, or in his absence a member selected by the Committee, shall take the



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chair. Every member of the Club present shall be entitled to one vote upon each motion; in the case of deadlock the Chairman or his deputy chairing the Meeting shall have a second or casting vote. Where it sees fit, for whatever reason, the Committee is empowered to make regulations to enable members who might be unable to attend the Meeting to cast their vote in writing.

- 5.7 The Treasurer shall present the Financial Statements for the previous year to the members at the AGM for approval and adoption.
- 5.8 Special General Meetings (SGM) of the Club may be called by the Secretary on behalf of the Committee or on receipt of a requisition by 10 Members of the Club, stating the object for which the SGM is to be called. The Secretary will give at least 7 days' notice to all registered members and will provide an agenda for the SGM.



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6 Relationship with Lymm Rugby Football Club (LRFC)

- 6.1 The Committee of Lymm Rugby Football Club (LRFC) has kindly invited the members of Lymm Hockey Club (LHC) to use its clubhouse and changing facilities.
- 6.2 Adult Membership of LHC shall convey automatic Social Membership of LRFC for that member.
- 6.3 Junior Membership of LHC shall convey optional Social Membership of LRFC for one parent or guardian of that junior member.
- 6.4 Please note that social members of LRFC must not be under the age of 18.
- 6.5 LHC will operate, for the purposes of the Rules and Constitution of LRFC, as “The Hockey Section” and those Rules shall have jurisdiction insofar as members of LHC are social members of LRFC. The Committee of LHC may appoint a Section Representative to attend meetings of the Executive of LRFC.
- 6.6 The Committee of LHC shall, however, have the final word concerning the admittance or exclusion of a member, but shall be guided in that respect by the rules of LRFC for such.
- 6.7 Members are asked to respect the property and reputation of LRFC as if they were their own at all times.

7 Visitors to the premises of Lymm Rugby Football Club

- 7.1 Every member shall be allowed to introduce no more than three visitors on any one occasion subject to such regulations as shall be made from time to time by the Executive of LRFC. The introducing member shall sign in every visitor. No person may be introduced as a visitor who shall have been excluded from the membership or whose conduct or presence on the Club’s premises is considered by a member of the Committee of LHC or the Executive of LRFC to be objectionable or prejudicial to the interests of LHC or LRFC.
- 7.2 No individual may be introduced as a visitor on more than four occasions in any calendar year.
- 7.3 All visitors shall leave the LRFC premises before or with the introducing member.
- 7.4 Members of visiting Clubs will be invited to enjoy the facilities of LRFC on the day of a match between those Clubs and LHC.
- 7.5 Parents and guardians of junior members will be invited to enjoy the facilities of LRFC on occasions when they are involved in LHC matches or when coaching or training sessions are taking place.



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8 Sporting conduct

- 8.1 Every playing member shall conduct himself at all times so as to uphold the principles of honour, fair play and sportsmanship and protect the property, honour and reputation of the Club.
- 8.2 Behaviour deemed ungentlemanly or unsporting by the Committee shall be penalised at the discretion of the Committee. Such penalty may include temporary suspension of membership, temporary removal from the list of players available for selection, temporary exclusion from coaching and training sessions, or, in extreme circumstances, expulsion from the Register of Members.
- 8.3 All members are expected to entertain players from visiting Clubs after each match as may be directed in each circumstance by the acting Captain and in a courteous, friendly and welcoming manner.
- 8.4 All players selected to play in official Club matches shall make every effort to attend. Persistent failure to do so shall be penalised at the discretion of the Club Captain. It is acknowledged, however, that from time to time, incidents or emergencies out of the control of the player may prevent attendance: in such cases the player must attempt to contact the Captain, acting Captain or a member of the Committee at his earliest opportunity to enable the selection of a replacement.
- 8.5 Umpires, whether attached to the Club or the visitors' Club, shall be treated with respect and courtesy at all times. Swearing, petulance and violence will not be tolerated and will risk the imposition of severe penalty as described at 8.2 above
- 8.6 Any member deemed to have brought the Club, the game of hockey or LRFC into disrepute shall risk the imposition of a penalty as described at 8.2 above.
- 8.7 In all disciplinary matters, the decision of the Committee, reasonably considered, shall be final.

Dissolution of the Club

- 9.1 If the Club shall pass in General Meeting, by a majority comprising two-thirds or more of the members present and entitled to vote, a resolution of intention to dissolve the Club, LHC Committee shall take immediate steps to convert all of the assets of the Club into money.
- 9.2 The proceeds of the conversion shall be used by LHC Committee firstly to discharge all the debts and liabilities of the Club. Any balance shall be passed on to 'Lymm High School Hockey' to be used for youth development.



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Adoption

Where the foregoing refers to individuals in the masculine, it shall be construed in every instance as including both the masculine and the feminine.

The foregoing was approved by the Committee before being ratified and adopted by the Club at the first AGM for ratification in 2005.

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